

INFORMATION HANDBOOK
UNDER
RIGHT TO INFORMATION ACT, 2005



MAHARSHI SANDIPANI
RASHTRIYA VEDAVIDYA PRATISHTHAN
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INTRODUCTION

The Government of India was concerned about the gradual decline in the oral tradition of Vedas, preserved for thousands of years through Guru-Shishya Parampara, decoding the meaning of Veda-s, as understood and brought out by various Rishis, Acharyas and commentators. It was felt by Acharyas to guide the statesmen of eminence, scholars that an institutional base should be created in India which would concentrate to promote the study of Veda-s in all its aspects which relate to Indian heritage, cultural value and connect Vedic knowledge to create synergy with modern knowledge. As a result of such deliberation, the Government of India decided to establish a National Institute focusing on the oral tradition of Vedas, Veda Guru-Shishya Parampara and cultivation of Vedic knowledge across the country. Accordingly, an apex autonomous organization, known as Rashtriya Veda Vidya Pratishthan was **registered under societies' Registration act 1860 at Delhi**, on 20th January, 1987. Rashtriya Veda Vidya Pratishthan was inaugurated on 9th August 1987, on the auspicious day of Shravana Purnima in Delhi. Later on, in the year 1993, the name of the organization was changed to Maharshi Sandipani Rashtriya Veda Vidya Pratishthan and the Head office was shifted to Ujjain.

The Pratishthan is fully funded by Ministry of Education, Govt of India.

The aim of Maharshi Sandipani Rashtriya Veda Vidya Pratishthan (MSRVVP) as envisioned by the Government of India, and reflected in the MoA of the Pratishthan is to preserve, propagate and popularize Oral tradition of Veda-s as per each Shakha, Guru-Shishya Parampara and Vedic knowledge; popularizing the ancient knowledge available in the Vedas for its alignment with modern science and technology through financial support to studies and research in Vedas and applications of Vedic knowledge for overall development of the individuals and the nation.

The Pratishthan runs Veda Bhushana and Veda Vibhushana Courses through Veda Pathashalas/Guru-Shishya Parampara (GSP) Units across the country. The courses are recognized by various Sanskrit universities for admission into higher classes. The matter of equivalence is under consideration of the Ministry of Education, Govt of India, for a suitable notification.

This RTI Hand Book has been prepared for information of the general public as required under the Right to Information Act, 2005, passed by the Parliament of India, which provides for setting out the practical regime of Right to Information for citizens to secure access to information under the control of public authorities. It covers all mandatory information under 4(1) (b) of RTI Act, 2005.:

This information Hand Book will enable the citizens to obtain information as to the provisions contained in various rules and regulations governing Maharshi Sandipani Rashtriya Veda Vidya Pratishthan and related matters. This information Hand Book is divided into XVII Manuals as per Section 4(1)(b) of the Right to Information Act, 2005.

As on 1st January 2018, **Prof. Viroopaksha V. Jaddipal**, Secretary, Maharshi Sandipani Rashtriya Vedavidya Pratishthan is the first appellate authority for RTI Matters. **Sri Sanjay Shrivastava**, Assistant Director, MSRVVP, has been designated as **Central Public Information Officer (CPIO)** of the Pratishthan.

The particulars of CPIO are given in Manual – XVI.

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Manual I

Section 4(1)(b)(i)

Particulars of the Organisation, functions and duties

In the matter of SOCIETIES REGISTRATION ACT, XXII of 1860, being an act for the registration of literary, scientific and charitable society and in the matter of the Maharshi Sandipani Rashtriya Vedavidya Pratishthan, Ujjain, a Society, hereafter referred to as "Pratishthan".

1. **Name :** The name of the Organization/Society shall be Maharshi Sandipani Rashtriya Veda Vidya Pratishthan, Ujjain
2. **Office :** The Registered Office of the Pratishthan shall be situated at UJJAIN, M.P.
3. **Objectives of the Pratishthan :**

The objectives for which the Pratishthan is established are:

- (i) to preserve, conserve and develop the oral tradition of Vedic studies, for which the Pratishthan will undertake various activities, such as to support traditional Vedic institutions and scholars to provide fellowships to undertake production of audio/ video tapes, etc.
- (ii) to foster the tradition of intonation and recitation through the human agency;
- (iii) to encourage and ensure involvement of dedicated students in higher research in this field;
- (iv) to provide for research facilities to students with the background of Vedic knowledge and to equip them with sufficient scientific and analytical outlook, so that modern scientific thought contained in the Vedas, particularly in the disciplines of mathematics, astronomy, meteorology, chemistry, hydraulics, etc. could be linked with modern science and technology, and a rapport could be established between them and modern scholars;
- (v) to establish, take over, manage or supervise Vedic Pathashalas/ research centers all over the country, maintain or run them for any of the objects of the society;
- (vi) to revive and administer such of the endowments and trust as are defunct or not properly run;
- (vii) to give special attention to Sakhas which are extinct and for which human repositories can be identified, and to prepare a detailed list of Pandits related to these Sakhas;

- (viii) to ascertain the present status of oral traditions related to the *Vedas*, particularly intonation and recitation peculiar to various regions, institutions and mathas in the country;
- (ix) to collect information about the state of textual material, printed manuscripts, texts, commentaries and interpretations, etc. of the various oral traditions of Vedic Sakhas;
- (x) to collect information about the present state of recordings, both audio and visual, available in the country;
- (xi) to undertake research in the interest of advancement of scientific knowledge, in Vedic texts and Vedic literature from the earliest time of Vedic period up to the present day, including areas of science, agriculture, technology, philosophy, yoga, education, poetics, grammar, linguistics, and Vedic tradition, and to provide for library, research equipment, research facilities, supporting staff and other technical manpower; and
- (xii) to undertake all such activities as may be necessary, incidental or conducive to the attainment of all or any of the objectives of the Pratishthan in accordance with the Memorandum of the Society.

4. Powers and Functions of the Pratishthan

The powers and functions of the Pratishthan shall be :

- (i) to build up a corpus of such an amount, the annual income out of which would be utilized for all the above purposes;
- (ii) to receive grant in aid from the Central Government, State Government and other sources, for all or any of the activities, programmes, schemes, purposes, etc of the Pratishthan;
- (iii) to make rules and bye-laws for the conduct of affairs of the Pratishthan and to amend, vary or rescind all or any of them from time to time, to enable the Pratishthan to accept gifts, bequests of land and buildings, and all incomes thereon, provided such amendments do not involve any depreciation to the corpus to be formed;
- (iv) to fix, demand or pay such fees and other charges for services that may be rendered or sought, as may be laid down by the rules and bye-laws of the Pratishthan;

- (v) to incur expenditure out of the income or earnings on the corpus to be founded: provided that the corpus itself, in whole or in part, will not be depreciated;
- (vi) to constitute such committee or committees as it may deem fit;
- (vii) to delegate such powers as may be necessary to any of the committee(s) constituted as aforesaid or to any other person, subject to such conditions as may be laid down;

5. Services being provided by the Pratishthan

(a) Financial Assistance to Veda Pathashalas/Vidyalayas:

The Pratishthan is providing financial assistance to Veda Pathashalas/Vidyalayas by way of honorarium to Veda and modern subject teachers, stipend to students and contingent grant under the scheme.

(b) Financial Assistance to Guru Shishya Parampara (GSP) Units under Preservation of Oral Tradition of Vedic Recitation

The Pratishthan is providing financial assistance by way of honorarium to Veda teachers in Guru Shishya Parampara Units for “Preservation of Oral Tradition of Vedas” which is one of the objectives as reflected in the MoA of the Pratishthan.

(c) Organisation of Seminars

The Seminars are organized by the Pratishthan for promotion and propagation of Vedic knowledge in various parts of the country.

(d) Organisation of Vedic Sammelans

The Vedic Sammelans occupy an important place in the programmes of the Pratishthan and are the means for popularizing Vedic studies and knowledge in the country.

(e) Publications

The research based publications are an important programme of the Pratishthan to fulfil its objectives. The out of print and rare texts relating to Vedic literature are reprinted and published under this programme. In addition, research papers presented at the Seminars, Workshops and the proceedings thereof are also taken up for publication. The Pratishthan is publishing a Refereed Research Journal with ISSN No.22308962 namely “**Vedavidya**” in which outstanding Research Papers/articles related to Veda are published in Hindi, English and Sanskrit so that both the scholars and general people can take advantage out of it.

Apart from the Research Journal a quarterly Newsletter namely ‘**Vedavarta**’ is also planned to be published by the Pratishthan.

(f) Correspondence Course: Ghar Baithe Vedon Ki Shiksha

A correspondence course “Ghar Baithe Vedon Ki Shiksha” is conducted by the Pratishthan. A certificate “**Veda Nipuna**” is provided to successful candidates. The aim of the course is to disseminate Vedic knowledge among common people.

(g) Financial Assistance to Aged Veda Pathis and Nityagnihotries

Pratishthan provides financial assistance to Aged Veda Pathis who have crossed the age of 65 years, handicapped Veda Pathis and Nityagnihotries @ Rs. 4000/- p.m. each.

(h) Vedic Classes for All

For popularizing Vedic studies and knowledge, the Pratishthan has a scheme of conducting *Vedic Classes for All* for those who are interested in the subject, without any requirement of their possessing any academic qualification. Presently two such Vedic Classes are conducted as per demand in collaboration with other institutes.

(i) Vedic Classes for All-In the Bharatpuri Building of the Pratishthan

From the year 2018-19 onwards, Vedic Classes for All will be started in this building.

(j) Veda Gyan Saptah Samaroha :

To create awareness on Veda, Vedic knowledge and Indian culture amongst the people in the country, celebration of Veda Gyan Saptah Samaroha is organized by the Pratishthan in collaboration with Institutions or a Committee of Renowned Scholars.

(k) Sandipani Rashtriya Veda Vidya Puraskar :

The Pratishthan has an award scheme under the nomenclature “Sandipani Rashtriya Veda Vidya Puraskar” with a prize money of Rs.1,00,000/- to be awarded to a scholar to promote original writings in Vedic Studies and Vedanga literature, editing of manuscripts, research in Veda, Vedic Culture and to preserve rare Vedic knowledge.

The Pratishthan intends to confer the award for the last four years i. e. 2013, 2014, 2015 and 2016 during the year 2018-19 for which applications / nominations have already been invited through advertisement in newspapers throughout the country.

Further, the Governing Council of the Pratishthan has decided to increase the number of awards to 16 (11 senior and 5 junior) with various nomenclature of Rishis, Acharyas etc. and enhance the award amount to Rs. 5.00 lakhs (for senior)

and Rs. 1.00 lakh (for junior) from the year 2017. The proposal has been approved by the MoE, Govt. of India.

(l) Propagation of Vedic knowledge in North Eastern Region

For propagation of Vedic Studies in the entire North Eastern Region, Vedic Sammelans and Seminars are organized in various States of NER. Keeping in view the turbulence in the region, it is hoped that the cultivation of our age-old tradition and heritage based on Vedic studies will help eradicating such type of undesirable developments.

(m) Establishment of Veda Vidyalayas and GSP Units at Assam, Sikkim and Tripura.

The following Vedic Pathashalas and Gurushishya Parampara Units are functioning in the North Eastern Region and have been provided with the financial assistance as per prescribed norms:

- (i) Three Vedic Pathashalas at Guwahati, Sonitpur and Majuli (Assam).
- (ii) 15 GSP Units in Assam.
- (iii) One Vedic Pathashala at Agartala (Tripura).
- (iv) Two Vedic Pathashalas at Senapati and Kangpopi (Manipur)
- (v) 1 GSP Units in Manipur
- (vi) 1 Vedic Pathashala at Pachekhani, Sikkim
- (vii) 3 Gurushishya Parampara Unit at Sikkim.

(n) Establishment of Rashtriya Adarsh Veda Vidyalaya at MSRVP Campus

The Pratishthan will start the Rashtriya Adarsh Veda Vidyalay at MSRVP Campus subject to availability of funds and financial approval from the MoE.

(o) Establishment of Five Rashtriya Adarsh Veda Vidyalayas in Five Regions of the Country

The Ministry of Education has approved a proposal for setting up of 5 Rashtriya Adarsh Veda Vidyalayas (RAVVs) in five regions of the country- Badrinath in Uttarakhand (North), Sringeri in Karnataka (South), Dwarka in Gujarat (West), Puri in Odisha (East) and Guwahati in Assam (North-East) under MSRVP. The RAVV will have facilities for teaching all branches of Four Vedas (Rigveda, Yajurveda Samaveda and Atharvaveda) along with modern subjects like Science, Mathematics, Social Science, Computer Science, Vedic Mathematics, English, Sanskrit, Hindi, etc. This will provide perfect grooming to the Veda students which will go a long way in producing the ideal citizen that the RAVVs are aiming for. The RAVV will be a blending method of imparting quality veda and modern education. This will also help for academic and research expansion in the field of Vedic education throughout the country.

(p) Establishment of Maharshi Sandipani Rashtriya Veda Sanskrit Shiksha Board

Maharshi Sandipani Rashtriya Veda Vidya Pratishthan has set up a Board under in the name of “Maharshi Sandipani Rashtriya Veda Sanskrit Shiksha Board (MSRVSSB)” under Rule 14(iv)(f) of the Rules under the MOA of the Pratishthan.

Recognition of the Board –

1. Ministry of Education :

Ministry of Education, Government of India recognized the MSRVSSB as a Regular School Board. Accordingly, the certificates awarded by the MSRVSSB are equivalent to certificates issued by other Central/State School Boards of India for the purpose of admission in higher education institutions and employment in Central/State Government organizations/bodies situated in the country as under :

1. Veda Bhushan - 10th Standard
2. Veda Vibhushan - 12th Standard

2. Association Indian Universities :

Association of Indian Universities (AIU) which is the body designated by the Government of India for according equivalence to school Boards I India, vide its letter No AIU/EV/IN(I)/2022/MSRVSSB dated 3rd August, 2022 has accorded equivalence for Grade 10 and Grade 12 Board examinations.

Members of the MSRVSSB (Board) :

1. Two Veda Experts
2. One Sanskrit Expert
3. One Educationist
4. One Vice Chancellor of a Centrally Funded Sanskrit University

(q) New programmes approved:

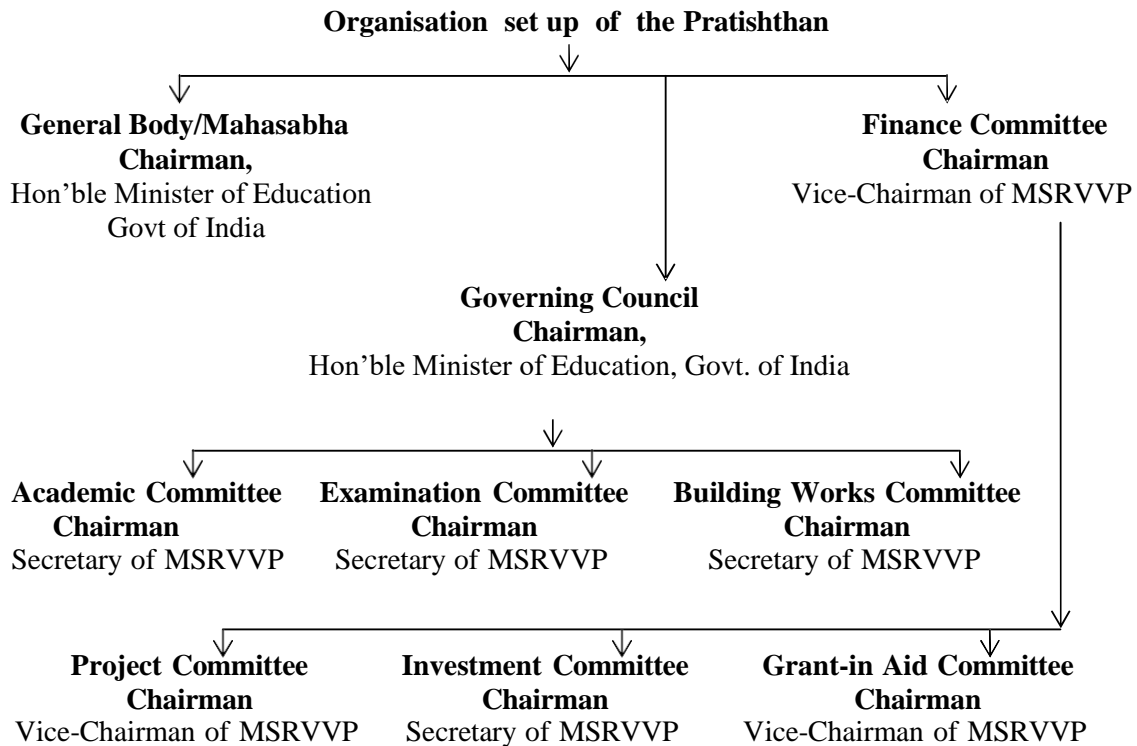
Following New Programmes have been approved by the authorities:

1. Veda Parayana Scheme- Approved with effect from 2018-19
2. Veda Related Training Programmes and Workshops to be organized in the Campus of MSRVVP, Ujjain, under the MSRVVP Training Centre.
3. In accordance with Governing Council decision, Research Centre would be made operative in the Campus of MSRVVP in 2018-19 wherein publications, research work, video recording, Vedic directory and Vedic Museum would be made for the propagation of Veda.
4. Veda Sandesh Yatra for Veda Teachers/students of Veda Pathshalas and Guru Shishya Parampara Units of the Pratishthan and also other scholars to

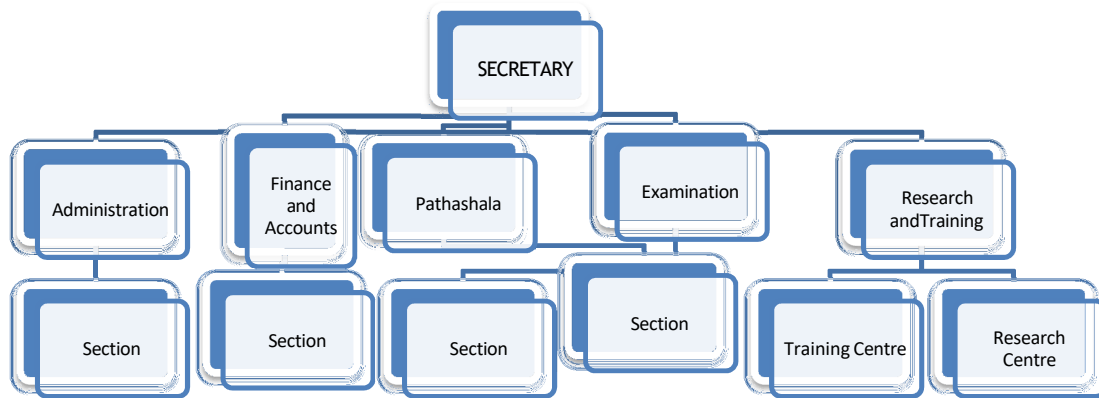
propagate Vedic message.

5. One Year Vikriti Path Scheme for the study of Veda Vikritis.
6. Veda Utsav under which various competitions related with Veda would be organized.
7. The Foundation Day of Maharshi Sandipani Rashtriya Veda Vidya Pratishthan (MSRVVP) would be organized on **Shravani Purnima** in August.

6. Organizational and Administrative chart



ADMINISTRATIVE SET UP OF PRATISHTHAN



1. Mechanism available for monitoring the service delivery and public grievance

Various activities of the Pratishthan are supervised by the Secretary as Principal Academic and Executive Officer and through the designated authorities and procedure. Monitoring of the affairs of the Pratishthan is through the Governing Council, Finance Committee, GIA, Project Committee, Academic Committee and the Examination Committee.

2. Address of the Pratishthan

Maharshi Sandipani Rashtriya Vedavidya Pratishthan
Ved Vidya Marg, Chintaman Ganesh,
Post. Jawasia, Ujjain 456006 (M.P.)
Phone: (0734) 2502266, 2502254, Fax : (0734) 2502253
E-mail: msrvvpunj@gmail.com, website - www.msrvvp.ac.in

3. Working hours of the Pratishthan

Office hours: 9.30 A.M. to 6.00 P.M. (Monday to Friday) with half an hour lunch break from 1.30 P.M. to 2.00 PM

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MANUAL II

Section 4(1)(b)(ii)

Powers and Duties of Department's Officers and Employees

I. Officers of the PRATISHTHAN

The following shall be the Officers of the Pratishtan

- (i) Chairman,
- (ii) Vice-Chairman,
- (iii) Secretary,
- (iv) Treasurer (The post has since been abolished)

CHAIRMAN

- (i) The Minister in charge of EDUCATION, Govt. of India, shall be ex-officio the Chairman of the Pratishtan.
- (ii) The Chairman shall, by virtue of his office, be the head of the Pratishtan and shall, if present, preside over the meetings of the General Body and the Governing Council.
- (iii) The Chairman may, by order and in writing, annul any proceedings of the Pratishtan which are not in conformity with the rules and bye-laws of the Pratishtan.
- (iv) The Chairman shall have the right to institute an inquiry or inspection to be made of the Pratishtan.
- (v) The Chairman shall perform such other duties as may be specified by the rules.

VICE-CHAIRMAN

- (i) The Pratishtan shall have a Vice-Chairman who shall be nominated by the Chairman.
- (ii) The Vice-Chairman shall perform such duties and exercise such functions and powers as the Chairman may specify generally or in any individual cases, and shall assist the Chairman on all matters, academic and administrative. When the Chairman is on leave or is away from town for any reason, the Vice-Chairman shall perform the functions of the Chairman. His tenure shall be co-terminus with that of the Chairman or till a new Vice Chairman is nominated whichever is earlier.

SECRETARY

The Pratishtan shall have a Secretary appointed by the Government of India in such pay scale and on such terms and conditions as may be prescribed in the bye-laws.

A Search Committee comprising the following members shall propose a panel of three persons (prepared in alphabetical order without assigning any preference):-

- a) A nominee of the Chairman - Convener
- b) A representative of the Ministry of EDUCATION, Government of India, not below the rank of Joint Secretary,
- c) A member of the Governing Council to be nominated by Chairman.

The Secretary will be appointed for a term of 5 years or up to the age of 60 years, whichever is earlier.

Provided the Pratishtan may give a second term of appointment to an incumbent without going through the selection procedure and provided further that the condition of the maximum age limit of 60 years is not violated.

Provided further that the pay scale for the post of Secretary will be the corresponding pay scale prescribed by the Government of India for a Professor of Central University from time to time.

While recommending the panel of three names the Search Committee may recommend a higher start in the prescribed scale keeping in view the qualifications and the suitability of the candidate whose name has been included in the panel.

POWERS AND DUTIES OF THE SECRETARY

- (i) The Secretary shall be the whole time salaried principal academic and executive officer of the Pratishtan.
- (ii) The Secretary shall exercise general supervision and control over the affairs of the Pratishtan and give effect to the decisions of all the authorities of the Pratishtan.
- (iii) The Secretary shall be ex-officio Member-Secretary of all the authorities of the Pratishtan.
- (iv) It shall be the duty of the Secretary to see that the Memorandum of Association and Rules and Bye-laws are duly observed, and he shall have all the powers necessary for such observance.
- (v) The Secretary shall have such other powers and duties as may be assigned to him by the Governing Council.

- (vi) The Secretary may, with the concurrence of the Governing Council, delegate in writing any of his powers and functions to any other officer appointed under the rules.
- (vii) The Secretary shall prescribe all the duties of the officers and staff of the Pratishthan and shall exercise such supervision and disciplinary control as may be necessary.

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MANUAL III

Section 4(1)(b)(iii)

The procedure followed in the decision making process, including channels of supervision and accountability

I. Authorities of the PRATISHTHAN

The following shall be the authorities of the Pratishtan

- (i) General Body;
- (ii) Governing Council;
- (iii) Finance Committee.

(Notified vide MoE's Notification File No. 3-1/2015/(Skt I) date 10.04.2017)

GENERAL BODY

General Body of the Pratishtan shall consist of the following:

- (i) Chairman;
- (ii) Vice-Chairman;
- (iii) Five reputed vedic scholars from institutions engaged in traditional Vedic learning, nominated by the Government of India;
- (iv) Four eminent Vedic scholars, nominated by the Government of India;
- (v) Chairman, Central Sanskrit Board
- (vi) Three representatives of the Government of India including one Financial Adviser in the Department of Higher Education;
- (vii) Chairman T.T. Devasthanam Board and Management Committee, Tirupati, or his nominee;
- (viii) Chairman of the Shankara Academy of Sanskrit, Culture and Classical Arts, New Delhi, or his nominee;
- (ix) Chairman of the Chaturdham Veda Bhawan Nyas, Kanpur, or his nominee;
- (x) Vice-Chancellor, Rashtriya Sanskrit Sansthan, New Delhi.
- (xi) Director, Vedic Sansodhan Mandal, Pune;
- (xii) Secretary, Indira Gandhi National centre for Arts, New Delhi or his nominee;

- (xiii) One representative each of Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, New Delhi and Rashtriya Sanskrit Vidyapeetha, Tirupati.
- (xiv) Vice-Chancellors of Kameshwar Singh Darbhanga Sanskrit University, Darbhanga, Sampurnanand Sanskrit University, Varanasi, Jagannath Sanskrit University, Puri and Gurukul Kangri Vishwavidyalaya, or their nominees;
- (xv) Director, V.V. R. I. Hoshiarpur, or his nominee;
- (xvi) One representative of the level of Joint Secretary, Department of Culture, Government of India.
- (xvii) Secretary, Maharshi Sandipani Rashtriya Veda Vidya Pratishthan ;
and
- (xviii) Associate Members.

POWERS OF THE GENERAL BODY

The General Body shall meet at least once in a year and shall:

- (i) review from time to time the broad policies and programmes of the Pratishthan and suggest measures for the improvement and development of the Pratishthan;
- (ii) consider and pass resolution, if any, on the Annual Report and the Annual Accounts of the Pratishthan and the Audit Reports on such accounts;
- (iii) advise the Chairman on any matter that may be referred to it; and
- (iv) perform such other functions as may be prescribed by the rules.

MEETING OF GENERAL BODY

- (i) Every meeting of the General body shall be called through a notice issued under the signature of the Secretary.
- (ii) Every notice calling a meeting of the General Body shall state the time and place at which the meeting will be held and shall be served upon every member of the body not less than 21 clear days before the day appointed for meeting;

Provided that the Chairman, or in his absence, the Vice-Chairmen, for reasons to be recorded, may call a special meeting on such shorter notice than prescribed above, as he may think fit.

- (iii) Every meeting of the General Body shall be presided over by the Chairman or in his absence, by the Vice-Chairman and in the absence of both, by a member chosen by the members- present at the meeting.
- (iv) 10 members of the General Body, or one third of the total members, whichever is more, shall form the quorum at every meeting:

Provided that if a meeting is adjourned for want of quorum, it shall be held on the same day or on such other day as the Chairman or presiding member may determine, and if at such a meeting, quorum is not present within half an hour from the time appointed, the members present shall form the quorum.
- (v) All matters shall be decided by majority vote. Every member of the General Body, including the Presiding member, shall have one vote, and if there is a tie on any question, the Presiding member shall have an additional casting vote.
- (vi) The ruling of the Chairman on all matters of procedure shall be final.

GOVERNING COUNCIL

The Governing Council shall be the principal executive body of the Pratishthan responsible for the general superintendence, direction and control of the affairs of the Pratishthan, and shall exercise the powers of the Pratishthan not otherwise provided in the Memorandum of Association, Rules and bye-laws. The following members shall form the Governing Council:-

- (i) Chairman
- (ii) Vice-Chairman
- (iii) Secretary, MSRVVP
- (iv) Two representatives of Govt. of India, - Joint Secretary (Languages), MEDUCATION and Financial Adviser, MEDUCATION, or their nominees.
- (v) Two members out of the General Body to be nominated by the Chairman, and
- (vi) Vice-Chancellor, Rashtriya Sanskrit Sansthan.

MEETING OF THE GOVERNING COUNCIL

- (i) The Governing Council shall meet ordinarily four times a year.
- (ii) Fifty per cent of the members of the Governing Council “present in person”, with at least one member from the Ministry, shall form the quorum at any meeting of the Governing Council.
- (iii) Every meeting of the Governing Council shall be presided over by the Chairman, or in his absence, by the Vice-Chairman, or in the absence of both, by a member chosen by the members present.
- (iv) Proviso under Rule 10 (iv) and Rule 10 (v) shall apply mutatis-mutandis to the Governing Council.

POWERS & FUNCTIONS OF THE GOVERNING COUNCIL

- (i) The Governing Council shall generally carry out the objects of the Pratishthan, as set forth in the Memorandum of Association.
- (ii) The Governing Council shall be responsible for the management of all affairs, funds and properties of the Pratishthan.
- (iii) The Governing Council shall have powers to frame bye-laws not inconsistent with these rules, for the administration and management of the affairs of the Pratishthan.
- (iv) without prejudice to the generality of the foregoing provisions, such bye-laws may provide for the following matters : -
 - (a) to prepare and to sanction budget estimate and expenditure for various activities of the Pratishthan.
 - (b) to execute contracts/investment of funds of the Pratishthan and sale or alteration of such investment.
 - (c) to get accounts of the Pratishthan audited.
 - (d) to create posts and lay down procedure for selection and appointment of officers and staff of the Pratishthan, subject to the conditions as may be prescribed by the Govt. of India from time to time.

Provided that prior consent of the Government of India would be necessary if the post is a Group ‘A’ Post.
 - (e) to prescribe the terms and tenure of appointment, allowances, rules of discipline and other conditions of service of the officers and staff of the Pratishthan.

- (f) to constitute Boards, Committees or other bodies as may be deemed necessary and to prescribe their functions, tenure, etc, and also to dissolve the Boards/Committees or other bodies set up by it.
- (v) In emergent cases, where a decision on a matter is required to be taken immediately by the Governing Council and it is not possible to convene a meeting of the Governing Council immediately, the Chairman of the Governing Council may take decision on behalf of the Governing Council and report the same to the Governing Council for ratification at its next meeting.
- (vi) If the Chairman, or in his absence, the Vice Chairman or in the absence of both, the Member-Secretary is of the opinion that it is necessary to do so, he may obtain approval of the Governing Council by circulation of the matter among its members.

FINANCE COMMITTEE

- (i) There shall be a Finance Committee to advise the Pratishtan on all matters relating to the management of the properties and investment, preparation of annual budget estimates and statements of accounts and expenditure.
- (ii) The Finance Committee shall have the following powers and functions -
 - (a) to examine and scrutinize the budget of the Pratishtan.
 - (b) to consider and advise on all proposals for new expenditure.
 - (c) to consider and advise on the audit report.
 - (d) to review the finances of the Pratishtan from time to time.
 - (e) to advise on any financial matters affecting the Pratishtan.

The financial statement and annual budget estimates shall first be laid before the Finance Committee and then submitted before the Governing Council with its recommendations.

- (ii-a) In emergent cases, where a decision on a matter is required to be taken immediately by the Finance Committee and it is not possible to convene a meeting of the Finance Committee immediately, the Chairman of the Finance Committee may take decision on behalf of the Finance Committee and report the same to the Finance Committee for ratification at its next meeting.

- (ii-b) If the Chairman of the Finance, or in his absence the Member-Secretary, is of the opinion that it is necessary to do so, he may obtain approval of the Finance Committee by circulation of the matter among its members.
- (iii) The Finance Committee shall consist of : -
- (a) Vice-Chairman of the Governing Council;
 - (b) Joint Secretary (Language), MEDUCATION, Govt. of India or his nominee;
 - (c) Financial Adviser, MEDUCATION, Govt. of India, or his nominee.
 - (d) Two members of the Governing Council nominated by the Chairman;
 - (e) Secretary of the Pratishtan shall be the Member-Secretary of the Finance Committee.
- (iv) Rules 12 and 13(i) shall apply mutatis-mutandis to the Finance Committee.
- (v) Fifty per cent of the members of the Finance Committee, with at least one member from the Ministry, shall form the quorum in every meeting of the Finance Committee.
- (vi) Proviso under Rule 10 (iv) and Rule 10 (v) shall apply mutatis-mutandis to the Finance Committee.

Grant-in-Aid Committee

Grants-in-Aid committee of the Pratishtan is constituted for a term of five years with effect from 14/4/2021. The Members of the Committee are as under.

1	Vice-Charman, MSRVVP	-	Chairman
2	Director/DS, IFD	-	Member
3	Director/DS, Languages Division	-	Member
4	Prof. Dipak Kumar Sharma	-	Member
5	Prof. Ravindra A. Mule	-	Member
6	Prof. Ganesh Dutt Bhardwaj	-	Member
7	Secretary, MSRVVP	-	Member Secretary

PROJECT COMMITTEE

The Project Committee has been constituted to recommend projects to be undertaken by the Pratishthan. The committee is constituted for a term of three years w.e.f. 01.04.2023. The Members of the Committee are as under.

1	Vice-Chairman, MSRVVP	-	Chairman
2	Prof. Murli Manohar Pathak, Vice Chancellor, SLBSRSV	-	Member
3	Prof. Jay Prakash Narayan Dwivedi	-	Member
4	Prof. Divakar Mahapatra	-	Member
5	Secretary, MSRVVP	-	Member Secretary

ACADEMIC COMMITTEE :

The Governing Council created two committees, namely, Academic Committee and Examination Committee with the following members, subject to the condition that no member, except the Member Secretary and the Chairman, of the General Body or any other committee of the Pratishthan will be a member of these two committees.

1	Secretary, MSRVVP	-	Chairman
2	Five Vedic Scholars, Five in each Veda Nominated by Governing Council	-	Members
3	Two Experts, one each on Language and Modern subject- nominees of Governing Council	-	Members
4	One Educationist; Nominee of Vice Chairman, MSRVVP	-	Member
5	Officer in Charge, Academic, MSRVVP	-	Convener

POWERS AND FUNCTION OF THE ACADEMIC COMMITTEE

The academic committee of the Pratishthan shall have the following powers and functions for the academic activities of the Pratishthan. It shall include following responsibility-namely:

- a) to consider matters of academic interest on Veda either on its own initiative or at the instance of the Governing Council and to recommend proper action thereon;
- b) to develop and prescribe courses of study leading to Veda Bhushana, Veda Vibhushana, any Veda/Vedic Knowledge related Certificate Course of the Pratishtan;
- c) to maintain proper academic standards of the Oral Veda tradition and Vedic Education
- d) to take periodical review of the activities of the Veda Pathshala-s / Centres and to take appropriate action with a view to maintaining and improving standards of Oral Veda tradition and Vedic Education ;
- e) to exercise general supervision over the Veda Pathashala-s/ GSP Units and to give direction regarding methods of instruction, evaluation, and improvements in academic standards;
- f) to recommend Veda Adhyapaka and modern subject teacher positions as per the Govt of India's schemes for the Veda Pathashala-s/ GSP Units
- g) to promote Veda related research work within the Pratishtan, acquire reports on such researches from time to time;
- h) to recognize Veda Certificates/diplomas of other Institutions and to determine equivalence with Pratishtan's course of study
- i) to suggest measures for co-ordination among Veda Institution from all over India;
- j) to make recommendations to the Governing Council on: (a) Measures for improvement of standards of Oral Veda tradition and Vedic Education, teaching, research and training; (b) Institution of fellowships, travel fellowships, scholarships, medals, prizes etc. (c) To recommend to the the Governing Council, for the establishment or abolition of new study programmes for extinct Veda Shakhas / centres; and (d) To frame rules covering the academic functioning of the Pratishtan, on admissions, examinations, award of fellowships and studentships, free-ships, concessions, attendance, discipline, residence etc. (c) To recommend to the Governing Council, for the withdrawal of the Veda Pathashala-s/ GSP Units from the examinations and other benefits
- k) to appoint sub-committees to advise on such specific Veda related matters as may be referred to it by the Governing Council;
- l) to consider the recommendations of the sub-committees and to take such action as the circumstances of each case may require;
- m) to exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Governing Council.

EXAMINATION COMMITTEE

1	Secretary, MSRVVP	-	Chairman
2	Two Traditional Veda Pandits (Region wise)	-	Member
3	One Experts on Modern subject – nominees of Governing Council	-	Member
4	Controller of Examination of RSKS	-	Member
5	One Educationist : Nominee of Vice Chairman, MSRVVP	-	Member
6	MSRVVP – Exam In charge	-	Convener

POWERS AND FUNCTION OF THE EXAMINATION COMMITTEE

The examination committee of the Pratishthan shall be responsible for making all arrangements necessary for holding examinations and Oral Veda tests and declaration of results. It shall include following responsibility-

- (a) To maintain proper standards of the Veda examinations of the Pratishthan
- (b) to prepare and announce in advance the calendar of examinations including oral exams;
- (c) to decide the centres of examinations and Oral Veda tests
- (d) to empanel names of question paper setters on Modern languages and disciplines, Veda examiners, Oral examiners, Board of Veda Pandits to conduct Oral Veda tests etc moderators, tabulators and such other personnel and appoint them for the purpose
- (e) to arrange for printing of question papers and finalise other exam related confidential process
- (f) to arrange to get performance of the candidates at the examinations properly assessed by the Veda Examiners, Oral examiners, evaluators on modern languages and disciplines etc and process the results ;
- (g) to arrange for the timely publication of results of examinations;
- (h) to postpone or cancel examinations, in part or in whole, in the event of malpractices or if the circumstances so warrant, and take recommend disciplinary action or initiate any proceedings against any person or a group of persons or an institution alleged to have committed malpractices.
- (i) to recommend disciplinary action where necessary found guilty of malpractices in relation to the Pratishthan examinations;

- (j) to review from time to time, the results of Pratishtan examinations and forward reports thereon to the Governing Council.
- (k) to recommend to the Governing Council, for the withdrawal of the Veda Pathashala-s/ GSP Units from the examinations of the Pratishtan
- (l) Any other duty incidental to realize the objectives of the Pratishtan

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MANUAL IV
Section 4(1)(b)(iv)

THE NORMS SET BY THE PRATISHTHAN FOR DISCHARGE OF ITS FUNCTIONS

Delegation of powers

Subject to the provisions of general terms and conditions specifically approved for Pratishtan, the GFR in force on the date is applicable.

The Secretary may, with the concurrence of the Governing Council, delegate in writing any of his powers and functions to any other officer appointed under the rules.

In emergent cases, where a decision on a matter is required to be taken immediately by the Governing Council and it is not possible to convene a meeting of the Governing Council immediately, the Chairman of the Governing Council may take decision on behalf of the Governing Council and report the same to the Governing Council for ratification at its next meeting.

If the Chairman, or in his absence, the Vice Chairman or in the absence of both, the Member-Secretary is of the opinion that it is necessary to do so, he may obtain approval of the Governing Council by circulation of the matter among its members.

Samitis

Any authority of the Pratishtan may set up as many Sthai Samitis and Vishesh Samitis it may deem fit and may appoint to such Samitis, persons who are not members of such authority. Such a Samiti shall deal with the subject assigned to it subject to confirmation by the authority appointing it.

Disqualifications

- i) A person shall be disqualified for having chosen as and for being a member of any of the authorities of the PRATISHTHAN if:
 - a) he resigns; be of unsound mind; be declared an undischarged insolvent; or is convicted of a criminal offence involving moral turpitude;
 - b) if any doubt arises as to whether a person is or has been subjected to any qualifications mentioned above, the matter shall be referred for decision to the Chairman of the Pratishtan/Govt of India and his decision shall be final and no suit or proceedings shall lie in any court of law against such decision.

Filling of Casual Vacancies

Casual Vacancies among the members (other than ex-officio members) of any authorities or any other Samiti of the Pratishtan shall be filled as soon as it may be convenient by the person or the constituency who appointed or co-opted the member whose place has become vacant and the person appointed or co-opted to a casual vacancy shall be a

member of such authority or Samiti for the residual term for which the person whose place he fills would have been a member.

Resignations

Any member other than an ex-officio member of any authority may resign by letter addressed to the Secretary. Unless otherwise provided in the Rules and Bye-laws, the resignation shall take effect as soon as the same is tendered.

Alteration, Amendments and additions in the Rules

The rules may be altered, amended and added to by the Governing Council in accordance with the provisions of the Societies Registration Act, 1860, as in force for the time being, provided such alterations, amendments and additions in the rules of the Pratishthan shall become effective only after the approval of the appropriate authority.

Bye-laws

Subject to the provisions of the Memorandum of Association and the Rules, the Governing Council shall in addition to all other powers vested in it, have the power to frame Bye-laws. At present the Pratishthan has the Service Regulations 2000 and Recruitment Bye-laws 2023 for dealing with service matters.

Institute an inquiry or inspection

The Chairman of the Pratishthan shall have the right to institute an inquiry or inspection to be made of the Pratishthan.

Legal Proceedings

For the purpose of section (vi) of Societies' Registration Act, 1860, the Secretary shall be considered the Member-Secretary of the Pratishthan and the Pratishthan may sue or be sued, in the name of the Secretary.

Finance and Audit of Accounts

- (i) The accounting year of the Pratishthan shall be the same as that of the Government of India.
- (ii) The bank account of the Pratishthan shall be jointly operated by the Secretary and another officer of the Pratishthan to be nominated by the Secretary for this purpose.
- (iii) The Pratishthan shall maintain proper accounts and other relevant records and prepare annual statement of accounts including balance sheet in such form as may be prescribed by the Finance Committee.
- (iv) Surplus funds not needed for immediate research work will be invested by the Pratishthan in the deposits of nationalized banks or Government securities only.
- (v) The accounts of the Pratishthan shall be audited annually in such manner as the Finance Committee/Govt. of India may direct.

Annual Report/ Annual Accounts

- (vi) The accounts of the Pratishthan as certified by the Auditors, together with the audit report thereon, shall be placed annually before the authorities of The Pratishthan.
- (vii) The Pratishthan shall submit its Annual Report and Audited Annual Accounts of the previous year to the Ministry of Education, so that the same can be tabled in both the Houses of Parliament by 31st December of the following year.

Existing authorities to continue till new incumbent takes Charge

- (viii) After the expiry of their term, the existing authorities shall continue to function so long as the authorities are not re-constituted.

Dissolution of the Pratishthan

- (ix) If the Pratishthan needs to be dissolved, it shall be dissolved as per provisions laid down under Section 13 and 14 of the Societies Registration Act, 1860, as applicable to the Union Territory of Delhi.

Pratishthan Open to all

- i) The Pratishthan shall be open to all persons irrespective of sex, race, creed, caste or class and no test or condition shall be imposed as to religious belief or profession in admitting or appointing members, students, teachers, workers or in any other connection whatsoever.
- ii) No benefaction shall be accepted by the Pratishthan which in its opinion involves conditions or obligations contrary to the spirit and objectives of the Pratishthan.

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MANUAL V

Section 4(1)(b)(v)

RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS HELD BY THE PRATISHTHAN UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS

The Pratishthan observes the Rules, Regulations, Instructions, etc., as prescribed in the following documents for the discharge of its day to day functions:

1. Memorandum of Association and Rules of the Maharshi Sandipani Rashtriya Vedavidya Pratishthan wherein the objectives, Rules and broad frame work are prescribed for the discharge of day to day work.
2. Decisions and Resolutions of Governing Council
3. Office memorandums and instructions issued from time to time by the Govt. of India.
4. FR & SR., GFR, CCS (Conduct) Rules, CCS(CCA) Rules, TA/LTC Rules etc. of Government of India.

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MANUAL VI

Section 4(1)(b)(vi)

STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY THE DEPARTMENT OR UNDER ITS CONTROL

- Veda Pathashala Rules and Guidelines
- Guru-Shishya Parampara Units Rules and Guidelines
- Annual Reports of the Pratishthan
- Annual Accounts of the Pratishthan
- Audit reports of the Pratishthan
- Other general office records

LIBRARY:

CATEGORIES OF DOCUMENTS AVAILABLE :

1. Printed Books
2. Spool Tapes
3. CDs
4. Cassettes

Various subjects of Library Collection :

Vyakarana, Srimadbhagavadgita, Veda, Ramayana, Mahabharata, Vedic Literature, Purana Literature, Western Philosophy, Indology, Ayurveda and Art.

Pathashalas/Academic Section :

1. Agenda papers
2. Minutes
3. Correspondence File relating to Pathashalas/Academic Matters
4. Constitution of committees, appointment of members.

1. Sub-Committees of Pathashalas/Academic Matters :-

5. Agenda papers, Minutes
6. File relating to Pathashalas/Academic Matters
Meeting, Agenda, Minutes
7. Syllabus copies

2. Advertisement :-

8. Notification for Admission into Veda Courses the various courses offered by the PRATISHTHAN (Placed in website for wide publicity among the public) (Electronic format.)
9. File relating to Admission Notifications (approval, sanction etc.,)
10. Notification for filling of Veda/Modern Subject teachers (Electronic Format)
11. Recruitment of various posts

3. Admissions :-

12. File relating to admissions into Veda Courses
13. Approval relating to admissions into Veda Courses
14. Receipt of applications for Admissions (Inward)
15. File relating to Admission and stipend to Veda students
16. Students' List Register
17. Other misc. files/records,
18. File relating to Attendance of Veda students
19. File relating to Attendance of Teachers-Adhyapaks
20. File relating to payment of Stipend, sanction, approval, disbursement
21. Scholarship Registers class wise, consolidated etc.,

4. Activities file :-

22. File relating to constitution of various activities celebrations & days of special importance

5. Statistical information :-

23. Veda Pathashala statistical information/grant recommendation file
24. Statistical information with regard to enrolment of Students-file
25. Parliamentary questions - Replies etc.,

6. Recognition of Courses :-

26. Correspondence file with regard to the recognition of Pratishthan's Veda courses

7. Right to Information Act, 2005 :-

27. Applications received and information provided under the RTI Act, 2005.

8. Miscellaneous files and registers :-

28. Inward and Outward Correspondence register
29. Maintenance of Stock Registers
30. File relating to Implementation of Official Language - Correspondence relating to thereto
31. File relating to celebration of 'Hindi Week' –
32. File relating to submission of quarterly report on the implementation of Hindi in the PRATISHTHAN.
33. Various other files & registers

III. ACCOUNTS SECTION :-

Accounts are maintained by the Pratishthan as per Central Govt. norms. Budget is allotted by the M/o EDUCATION to run the activities of the Pratishthan which are carried out as per the directions of FC and GC. Some of the expenditure is met out of the interest earned on the Corpus Fund of the Pratishthan. All prescribed ledgers and accounts are maintained.

V. EXAMINATION SECTION

PREAMBLE

The examination system of the Pratishthan is designed to assess the Veda students' progress in each year in 7 years system of Vedic education. The Veda Bhushana is of 5 years course and Veda Vibhushana is additional 2 years course.

It is desired from the Pathashalas and GSP Units that they monitor the Veda students' progress through continuous assessment by the teacher concerned throughout the academic year.

Confidential Section

File relating to Appointment of Question Paper Setters/Centre Superintendents/Oral Examiners for Veda Examination for Veda Bhushana and Veda Vibhushana courses, File relating to final certificates.

Final Examination

1. Oral examination of Veda students are conducted annually by Vedic Scholars.
2. At the end of each year a written examination also will be conducted 1-4 years at the designated centers.
However, for the 7th year (Veda Vibhushana 2nd year) examination will be conducted in Ujjain only at Pratishthan's Head Quarter.
3. The question papers will be set for as per guidelines/ instructions laid down by the academic committee/examination committee.
4. Maximum duration for written examination will be three hours.
5. The answer scripts of the final examination will be evaluated by an expert appointed by the Secretary.
6. Examinations will be conducted for Veda Bhushana in a cyclic manner zonal-wise in January/February and Veda Vibhushana Final exam will be conducted in February/March.

Minimum Passing Percentage

1. Students must have 60% in Veda component to get a Pass.

Classification of Division

The results of successful candidates will be classified as indicated below on the basis of the aggregate marks obtained by them.

90 and above	-	First Division
75 to 89	-	Second Division
60 to 74	-	Third Division
Less than 60	-	Fail

Re-evaluation

No re-evaluation is allowed.

Improvement / Supplementary Examination

No supplementary allowed.

Promotion

From first year to second year students are promoted. However, from second year onwards, if failed in Veda, students are detained.

Stipend

The student is paid a stipend of Rs. 5000/- per month. Out of this Rs. 3500/- is paid to Veda Pathashala/Guru for food and accommodation and Rs. 1500/- is paid directly to the students account.

Rank, Prize & Medal Etc.

No such policy of medals, prizes, ranks and special awards etc., is adopted till date.

Statement of the categories of documents in the Examination Section**I. Files related to Conduct of Examination :**

- (a) Files relating to :
 - i. Previous Question papers
 - ii. Model question papers
 - iii. Register containing names of paper setters/paper evaluators for different courses under various Veda Shakhas.
 - iv. Approved rates list for paper setters / paper evaluators / moderators.
 - v. Correspondence files relating to the correspondence with paper evaluators / oral examiners etc.
 - vi. Preparation of question papers in electronic form file
 - vii. Registers pertaining to list of evaluators / moderators / paper setters.
 - viii. Registers pertaining to marks of the students for various courses.
 - ix. Circular file
 - x. Pre-printed stationery file for examination Marks cards with more security features and Pre-printed stationery maintenance register
 - xi. Examination applications duly filled in along with Xerox copies of eligible certificates.
 - xii. Verification file (genuineness of the Certificate for payment of Stipend)
 - xiii. Year-wise/center-wise attendance sheets of the students during examination–file
 - xiv. Preparation of time table for examinations – file
 - xv. Results declaration – file
 - xvi. Note approvals - file

- xvii. Office Order – file
- xvii. Statistical Information file

IV. Convocation File containing the following information :-

- (a) Correspondence relating to the old students who passed in the examination-**Veda Bhushana of 5 years course and Veda Vibhushan of 2 years course (total 7 years course).**
- (b) Staff provided to examination Section.
 - (i) Consultant i/c (Recently approved but yet to be recruited)
 - (ii) DEO (Two)
 - (iii) Examination Asstt (One)
 - (iv) MTS - One

Due to lack of sufficient staff, the distribution of the work is not possible in this section. Each and every work in the examination section is done collectively with utmost care under the supervision of senior officers.
- (c) **Particulars of facilities available to citizens for obtaining information**
 - (i) Notifications in Pratishtan's Website
 - (ii) Display on the Notice Board of the Pratishtan
 - (iii) Written request to Pratishtan

VI. ADMINISTRATION

All the correspondence with the Ministry of EDUCATION and with regard to the meetings of various authorities like General Body and Governing Council, FC and GIA Committee.

The correspondence with the CPWD with regard to the construction works along with the plans, estimates, completion reports, balance payments etc.

All the correspondence with the Ministry with regard to civil works pertaining to grants along with the estimates.

All the files relating to special repairs/campus development works, other maintenance works executed in the PRATISHTHAN.

All the building works and other, that are being taken up by the CPWD as deposit works are being check measured by the Executive Engineer (C), CPWD, Indore.

Preparation of preliminary drawings for the buildings proposed, and will be constructed by the Central PWD, according to the directions issued by the authorities of the PRATISHTHAN, basing on the fundamental requirements needed in the proposed project, and to ask the CPWD for preparation of detailed drawings & estimates basing on the same,

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MANUAL VII.
Section 4(1)(b)(vii)

Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof.

The Mahasabha/General Body of the PRATISHTHAN is the chief body that draws out broad policies and programmes of the PRATISHTHAN which will be implemented through concrete steps with approval of the Finance Committee (Vitta Samiti) and Governing Council (Shasi Parishad).

These three bodies contain representative of Ministry of Education, Scholars, Vedic Pandits, Vice Chancellors of Sanskrit Universities / and deemed to be Sanskrit Universities, Department of Culture and reputed Sanskrit Scholars in India nominated by the MoE.

Hence, there is adequate representation from the public at large both at the formulation and implementation stages. Besides, several Advisory Committees are constituted from time to time to monitor the programmes in the PRATISHTHAN.

Any suggestion for the improvement of oral tradition of Vedas and Vedic education, received from general public is also given due weightage through appropriate authority.

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MANUAL VIII

Section 4(1)(b)(viii)

A STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS WHETHER MEETING OF THESE BOARDS AND OTHER BODIES ARE OPEN TO PUBLIC, OR THE MINUTES OF SUCH MEETING ARE ACCESSIBLE FOR PUBLIC.

Serial No	Name of the Board/Council/Committee	Meetings are open to public or not	Whether minutes are accessible to public
1.	General Body	Not	Yes (Except exempted category matters as per RTI Act)
2.	Governing Council	Not	-do-
3.	Finance Committee	Not	-do-
4.	Grants-in-Aid Committee	Not	-do-
5.	Project Committee including list of approved programmes for the year with budget details	Not	-do-
6.	Academic Committee	Not	-do-
7.	Examination Committee	Not	-do-
8.	MSRVSSB (Board Committee)	Not	-do-
9.	Ad-hoc Committees-if any	Not	-do-
10.	High Level Committee for conferment of Awards	Not	No
11.	Selection Committees constituted for appointment to various positions in MSRVVP	Not	No
12.	Disciplinary Committee	Not	No
13.	Committee for scrutiny of applications Veda teachers/Sampareekshan Committee members	Not	No
14.	Experts Committee for Syllabus of Vedas and Modern subjects	Not	Yes (Except exempted category matters as per RTI Act)
15.	Building Committee	Not	-do-
16.	Publications Committee	Not	-do-

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MANUAL IX

Section 4(1)(b)(ix)

A DIRECTORY OF PRATISHTHAN'S OFFICERS AND EMPLOYEES

It is available on Pratishthan's website: <http://www.msrvvp.ac.in>.

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MANUAL X

Section 4(1)(b)(x)

**MONTHLY REMUNERATION RECEIVED BY EACH OFFICER AND
EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED
IN ITS REGULATIONS.**

The pay scales of various staff category as prescribed by the MoE and adopted by the Pratishthan is annexed with this Manual.

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MANUAL XI

Section 4(1)(b)(xi)

**THE BUDGET ALLOCATION TO EACH OF ITS AGENCY INDICATING THE
PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS
ON DISBURSEMENTS MADE.**

The financial estimates, the budget allocation and the expenditure under various schemes as approved by the Governing Council and Finance Committee are annexed with this Manual.

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MANUAL XII
Section 4(1)(b)(xii)

**THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE
AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH
PROGRAMMES**

The Pratishthan is fully funded by M/o EDUCATION and there are no subsidy programmes under implementation in the Pratishthan. List of beneficiaries of programmes/grants-in-aid is annexed with this Manual and will be updated regularly.

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MANUAL XIII
Section 4(1)(b)(xiii)

PARTICULARS OF CONCESSIONS, PERMITS OR AUTHORISATIONS GRANTED BY
IT.

(a) Concessions granted by the PRATISHTHAN

The Pratishthan is awarding stipend to Veda students without any discrimination of caste, creed and region who come to study oral tradition of Vedas.

Pathashala Veda Teachers' Honorarium (PM)

Sl.No.	Veda Teacher Honorarium per month
1.	Rs.27,500/- per month - 0 to 5 Years teaching
2.	Rs.33,000/- per month - 5 to 10 years teaching
3.	Rs.38,500/- per month – Above 10 years

Pathashala Veda Modern Subject Teachers' Honorarium

Sl.No.	Subject	Honorarium per month
1.	Sanskrit	Rs.30,000/- p.m. – 0 to 5 years teaching Rs.33,000/- p.m. – 5 to 10 years Rs.35,000/-p.m. - Above 10 years
2.	English	Rs.25,000/- p.m. – 0 to 5 years teaching Rs.30,000/- p.m. – 5 to 10 years Rs.35,000/-p.m. - Above 10 years
3.	Mathematics	Rs.25,000/- p.m. – 0 to 5 years teaching Rs.30,000/- p.m. – 5 to 10 years Rs.35,000/-p.m. - Above 10 years
4.	Social Science	Rs.25,000/- p.m. – 0 to 5 years teaching Rs.30,000/- p.m. – 5 to 10 years Rs.35,000/-p.m. - Above 10 years

Gurushishya Parampara Veda Teachers' Honorarium(PM)

Sl.No.	Honorarium per month to Guru Veda Teacher
1.	Rs.25,000/- p.m. – 0 to 5 years teaching Rs.30,000/- p.m. – 5 to 10 years Rs.35,000/-p.m. - Above 10 years

Veda Students' Stipend (PM)

Sl.No.	Total Stipend per month
1.	Rs.5,000/-

(b) Concessions availed by the PRATISHTHAN

Income Tax exemption has been availed on the income of the Pratishthan.

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MANUAL XIV
Section 4(1)(b)(xiv)

**DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE OR HELD BY IT
REDUCED IN AN ELECTRONIC FORM**

1. All the official works in the Pratishtan are being carried out on computers.
2. Besides that, the Pratishtan has the following data available in electronic form.
 - a) The Vedic spools to the extent of 1089 numbers
 - b) CDs prepared by the Pratishtan on Veda Shakhas
 - c) Electronic data on the Vedic texts

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MANUAL XV
Section 4(1)(b)(xv)

**THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR
OBTAINING INFORMATION**

- a) The Pratishthan has nominated one of its Staff/Officials to function as the Public Relations Officer, who will bridge the gap between the public and the Pratishthan by providing relevant information.
- b) The Public Relations Officer keeps liaison with the print and electronic media and the general public as well and reports on the programmes and events held in the Pratishthan.
- c) All Information is also available on Pratishthan's Website-www.msrvvp.ac.in on admission, recruitment, circulars, press releases etc.

Other facilities available in the Pratishthan campus

- d) All the staff are provided Internet facility for office work during the working hours.
- e) All Veda students affiliated to MSRVVP are provided with the opportunity of involving themselves to participate in all India Veda Antyakshari/literary competitions, Veda Students' games & sports during All India Vedic Youth Festival, Cultural competitions etc.
- f) A separate dining hall is provided for staff.

Admissions into Veda Bhushana and Veda-vibhushana courses

- g) Admissions in to five year-Veda Bhushana course is given by Veda Pathashala and GSP Units for a 5th standard pass or to a pupil having 5th standard proficiency to read, write and to speak to be certified by a Govt teacher. The rule of reservation is applicable though Veda Pathashalas get only a few such students seeking admission into Veda Course.
- h) Further admissions in to two year-Veda Vibhushana course is given by Veda Pathashalas and GSP Units for a Ved-Bhushana qualified student.

Schedule of Admission notification of Pratishthan

Admission Notification for Veda Bhushana and Vedavibhushana courses is issued during the 1st/2nd week of May every year and generally admission is allowed till 15th July every year.

Fee Structure for all courses and examination

Admission into Veda Bhushana and Veda-vibhushana courses and also examination thereon is totally free. However, those students who are not supported with any Stipend have to pay Rs.300/-(Rupees Three hundred only) as examination arrangement/ certification fee.

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MANUAL XVI
Section 4(1)(b)(xvi)

**THE NAMES, DESIGNATION AND OTHER PARTICULARS OF THE PUBLIC
INFORMATION OFFICERS**

CENTRAL PUBLIC INFORMATION OFFICER

NAME : Shri Sanjay Shrivastava
Designation : Assistant Director
Central Public Information Officer
Department : General administration
Contact numbers : (O) (0734) 2502266, 2502254,
Fax : (0734) 2502253 – Extn.

APPELLATE AUTHORITY

Name : Prof. Viroopaksha V Jaddipal
Designation : Secretary
Contact Numbers : (O) (0734) 2502266, 2502254,
Fax : (0734) 2502253 – Extn.

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MANUAL XVII.
Section 4(1)(b)(xvii)

SUCH OTHER INFORMATION AS MAY BE PRESCRIBED.

The Pratishtan is an institution established (a) to preserve, propagate and popularize Oral tradition of Veda-s as per each Shakha, Guru-Shishya Parampara and Vedic knowledge; (b) popularize the ancient knowledge available in the Vedas and for its alignment with modern science and technology through financial support to studies and research in Vedas and (c) applications of Vedic knowledge for overall development of the individuals and the nation.

The person seeking information may apply on a plain paper/pro-forma as annexed with this at the end giving particulars of information being sought and his/her correct address for communication. The application has to be accompanied with the prescribed fee (at present a fee of Rs.10/-). Additional charges of Rs.2 per page of A4 or actual cost of bigger size of A4 for copies of documents sought.

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Maharshi Sandipani Rashtriya Vedavidya Pratishthan, Ujjain

Details of the Sanctioned Staff in each Pay Scale

Sr. No.	Name of the Post	Level	Scale	Sanctioned post	Working Post	vacant Post
1.	Secretary	Level - 14	144200-218200+ 10000/- GP	1	1	-
2.	Deputy Director	Level - 11	67700-208700 + 6600/- GP	2	-	2
3.	Assistant Director	Level - 10	56100-177500 + 5400/-GP	4	1	3
3.	Programme Officer	Level - 10	56100-177500 + 5400/-GP	1	-	1
4.	Accounts Officer	Level - 8	47600-151100 + 4800/- GP	1	-	1
5.	Private Secretary	Level - 7	44900-142400 + 4600/- GP	1	-	1
6.	Section Officer	Level - 7	44900-142400 + 4600/- GP	1	1	-
7.	Accountant	Level - 6	35400-112400 + 4200/- GP	2	1	1
8.	Jr.Hindi Translator	Level - 6	35400-112400 + 4200/- GP	1	-	1
9.	Assistant	Level - 6	35400-112400 + 4200/- GP	2	1	1
10.	Sr. Stenographer	Level -6	35400-112400 + 4200/- GP	1	-	1
11.	Jr. Stenographer	Level - 4	25500-81800 + 2400/- GP	2	2	-
12.	UDC	Level - 4	25500-81800 + 2400/- GP	2	2	-
13.	Staff Car Driver	Level - 2	19900-63200 + 1900/- GP	1	1	-
14.	LDC	Level - 2	19900-63200 + 1900/- GP	8	3	5
15.	MTS	Level - 1	18000-56900 + 1800/- GP	6	3	3
	Total			36	16	20

Maharshi Sandipani Rashtriya Veda Vidya Pratishthan

BUDGET ESTIMATE FOR 2022-23

₹ in lakhs

1 S. No.	2 Particulars	3 Actual Fund 2020-21	4 Actual Fund 2021-2022	5 B.E. 2022-23	7 Remarks
GIA Receipt from Ministry of Education					
1	General - Non NER	4259.00	2850.00	5980.00	As per the enhanced BE 2022-23 received from Ministry.
	Salary- Non NER	169.00	165.00	299.00	
	Capital- Non NER	---	560.00	2321.00	
	General -NER	170.60	187.50	408.00	
	Salary- NER	---	---	400.00	
	Capital- NER	---	---	650.00	
	Unspent Balance General-GIA-Non NER	270.98	1352.75	----	
	Capital	199.50	---	----	
	Total	5069.08	5115.25	10058.00	
Estimated Expenditure from GIA					
1	General-Non-NER	3035.54	3772.51	5198.00	
	General -NER	170.60	186.32	408.00	
	Salary	169.00	158.73	299.00	
	Capital- Non NER	199.50	468.10	2321.00	
	Rashtriya Adarsh Veda Vidyalaya, Ujjain	141.69	183.50	200.00	
	Othernew RAVVs (if started in this session)	---	---	150.00	
	Salary- NER	---	---	400.00	
	Capital- NER	---	---	650.00	

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21.4.2022

Publication- MSR VVP text books	---	---	34.00
1. Veda Promotional and development activities			
Veda Sammelans	15.00	27.28	40.00
Seminars	11.37	3.28	20.00
Academic and Extension activities	---	---	11.00
Veda Awards			70.00
Vedic Classes for all	1.68	1.35	12.00
Veda Jnana Saptah	0.30	0.90	4.00
Veda Sandesh Yatra	---	0.00	1.00
Veda Parayana	---	0.00	6.50
Veda Learning App	--	0.00	2.00
Swar Samrakshan Scheme/DVDs/ Recording and Digital Development	---	0.74	1.50
Vedic Science exhibition	--	0.00	1.00
Honorarium Nityagnihotries & Shrouta Karma Parampara			28.00
2. Research Centre			
1) Research Fellows	---	0.00	12.00
2) Misc. Academic Programmes/Project	---	0.00	10.00
3. Training Centre			
a) Workshops—			
i) Svava Prakriya	11.37	3.28	5.00
ii) Vedic Medicinal Plants			
b) Workshop on Vedic Mathematics/Other training	---	0.00	5.00
c) Travel Expenditure for Participation in	---	0.00	1.00

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21/10/22

Statement – 1 (Veda Pathshalas) – Actuals for 2019-20, 2020-21, 2021-22 and Budget Estimates for 2022-23

₹ in lakhs

Year	No. of Pathshalas	No. of Teachers	No. of Students	Honorarium to Teachers	Stipend to Students	Contingency & other expenses	Total
Actual 2019-20	91	514	2709	1503.98	1393.63	215.94	3113.55
Actual 2020-21	109	555	2730	1549.93	441.14	89.64	2080.71
Actual 2021-22	115	570	3265	1683.89	808.16	150.29	2642.34
Budget 2022-23	137	723	3750	2000.00	1800.00	187.20	3987.20


Statement – 2 (Gurushishya Parampara Units) – Actuals for 2019-20, 2020-21, 2021-22 and Budget Estimates for 2022-23

₹ in lakhs

Year	No. of Units	No. of Teachers	No. of Students	Honorarium to Teachers	Stipend to Students	Contingency & other expenses	Total Grant
Actual 2019-20	243	243	1678	554.40	767.49	---	1321.89
Actual 2020-21	291	291	2019	713.61	184.32	---	897.93
Actual 2021-22	286	286	2503	624.10	498.68	---	1122.78
Budget 2022-23	342	342	2520	759.20	1209.60	---	1968.80

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21.4.2022

International Conference.			
d) Correspondence Course in Vedic Learning	---	0.04	0.50
e) Refresher Course and Computer Training etc	---	0.12	8.50
f) Veda Recitation and Quality Improvement Training Prog.	---	0.00	15.00
g) Training of various subject teachers			15.00
4. Library	0.20	1.00	4.00
5. Administration			
i) Outsource Wages	27.83	22.48	30.00
ii) Visits of VIPs/Chairman/Vice-Chairman and other dignitaries			5.00
iii) IT & Social Media Cell	3.55	0.79	1.00
iv) Repair and Maintenance of Campus and other miscellaneous expenses	70.00	28.10	80.00
v) Furniture & Fixture	---	0.64	5.00
vi) Equipment and purchase of computers	4.85	0.28	4.00
Total	3851.51	4856.35	10058.00


21.4.2022

BUDGET ESTIMATE FOR 2022-23

Internal Resources

₹ in lakhs


1 S.No.	2	3 Actual 2019-20	4 ACTUAL 2020-21	5 ACTUAL 2021-22	6 B.E. 2022-23	7 REMARKS
RECEIPTS						
1	Interest on FDRs and Savings account	404.27	535.78	284.30	250.00	
	Misc. receipts from Sale of publication, Registration & other fees etc.	3.88	0.85	2.05	1.40	
	Total	408.15	536.63	286.35	251.40	
EXPENDITURE						
2	A – Academic	60.21	40.70	43.00	165.40	
	B – Administrative	30.73	21.10	32.97	86.00	
	Total	90.94	61.80	75.97	251.40	

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21.4.2022

DETAILS OF EXPENDITURE:

1 S. No.	2	3 ACTUAL 2019-2020	4 ACTUAL 2020-21	5 ACTUAL 2021-22	6 B.E. 2022-23	7 REMAR KS
(A)	<u>ACADEMIC</u>					
	1. TA/DA.	11.82	1.84	7.10	30.00	
	2. Hon. and Assistance to Aged Veda Pandits	43.68	38.86	35.82	25.00	
	3. Foundation Day Programs/Convocation etc.	4.71	---	0.08	15.00	
	4. Veda Examination Expenses	---	---	---	40.00	
	5. Publications-Veda Books				30.00	
	6. Veda Mahotsava/Annual Veda Convention				25.40	
	7. Yajnavidya activities	---	---	---	10.00	
	Total (A)	60.21	40.70	43.00	175.40	
(B)	<u>ADMINISTRATION</u>					
	1. Medical Expenses	0.06	0.32	9.37	10.00	
	2. Stationery & Printing	2.80	0.99	1.89	10.00	
	3. Staff Car Maintenance	0.40	0.35	0.67	1.00	
	4. Miscellaneous Contingencies	27.47	19.44	21.04	50.00	
	5. Swachhata Mission, Yoga & other misc programs.	---	---	0.00	5.00	
	Total (B)	30.73	21.10	32.97	76.00	
	Grand Total (A+B)	90.94	61.80	75.97	251.40	

Any shortage to meet the estimated expenditure for academic programs out of GIA will be met out of internal resources/ revised budgetary support if any provided.


 Secretary
 MSRVP, UJJAIN
 21.4.2022